



**SPECIAL BOARD MINUTES**  
**Boardroom, 100 Port Drive, Nanaimo, BC**  
**Friday, June 1, 2018 at 11:00am**

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**ATTENDANCE:**

Directors: M. Corfield, Board Chair  
D. Hais, Vice Chair  
R. Ringma  
A. Cope  
J. Manhas

Management: E. Moir, President/CEO  
A. Rolston, Corporate Secretary

Excusals: None

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*The Board met in-camera from 11:00am – 11:15am.*

**CALL TO ORDER:** The meeting was called to order at 11:18am.

**AGENDA:** The agenda was reviewed. It was suggested that the financial limits/authority for procurement of goods and services and the board tracking matrix be reviewed by the conduct and governance committee prior to the next regular board meeting. Disposal of equipment was added under new business.

Moved: R. Ringma                      Seconded: D. Hais

Resolution 18-06-01 That the Nanaimo Port Authority board of directors adopts the agenda of the June 1, 2018 special board meeting, as amended.

CARRIED

**MINUTES:** The minutes of the April 25, 2018 board meeting were reviewed.

Item 058-18

Moved: A. Cope                      Seconded: R. Ringma

Resolution 18-06-02 That the Nanaimo Port Authority board of directors adopts the minutes of the April 25, 2018 board meeting, as presented.

CARRIED



Moved: D. Hais                      Seconded: A. Cope

Resolution 18-06-05      That the Nanaimo Port Authority board of directors approves the sale of the depreciated equipment being stored in the warehouse, as presented and;

That the President/CEO be authorized to execute the sale on behalf of the Nanaimo Port Authority.

CARRIED

*ADJOURNMENT:*      The meeting adjourned at 12:35pm.