



### **Student Summer Employment Opportunity – Engineering Student (3<sup>rd</sup> year)**

The Nanaimo Port Authority is currently seeking applications for a seasonal full time Engineering student to work between May and September 2020 at the administration offices and various Port properties in Nanaimo.

**Position:** Engineering Student (3<sup>rd</sup> year)

**Job Location:** Nanaimo Port Authority Administration Offices, 100 Port Drive, Nanaimo, BC V9R 0C7

**Number of Positions:** 1

#### **Job Description:**

Reporting to the VP Asset Management, duties include but are not limited to;

- assisting with various basic project related engineering work activities related to desktop projects, sketches, drawings, specifications, pdf, excel, asset data collection, field measurement and location of utilities
- assisting with the development of Port's asset registry (relevant disciplines: civil and electromechanical) pertaining to Port's facilities, properties, infrastructure both underground and above ground as well as equipment
- other duties as required

#### **Hours of Work:**

- Works in the office and on the work site
- Casual summer position (35 hours per week)
- Regular working hours are Mondays to Fridays, 8.30 AM to 4:30PM
- Position may require occasional irregular work hours

#### **Qualifications:**

- Enrolled in university (third year) engineering student; any discipline
- Good knowledge of MS Word, Excel, Adobe and computer skills
- Basic knowledge of AutoCAD or similar design software
- Ability to read drawings
- Strong written and communication skills
- Enthusiastic and self-motivated
- Works well individually and in a team environment
- Valid class 5 BC Driver Licence (Non Restricted)

#### **How to apply:**

Resume and cover letter to be received by 4:00pm on Monday, April 6, 2020

By Mail to: Nanaimo Port Authority  
PO Box 131  
Nanaimo, BC V9R 5K4

Or by hand delivery to: 100 Port Drive, Nanaimo, BC V09R 0C7

Or by email to: [arolston@npa.ca](mailto:arolston@npa.ca)